



IT Manager

Constellation Web Solutions

**Location: West Allis, WI
Job #0212005**

Join a growing software company with opportunities for advancement. We are part of over 100 companies and counting within the Constellation Software Inc. family (csisoftware.com). We offer the benefit of working with a medium sized company while enjoying the support and opportunity of being part of a 2000 employee organization. Constellation companies are leading developers of technology solutions for vertical markets in North America and Europe. CSI is a publicly traded company on the Toronto Stock Exchange.

Our Company, Constellation Web Solutions (CWS), (www.constellationws.com) provides Real Estate Brokers and Home Builders with powerful marketing solutions that leverage the latest technology. Come join our team of experienced and motivated self-starters who enjoy the thrill of delivering excellent results while working in a fast-paced environment.

JOB DESCRIPTION/POSITION DUTIES

Our IT Manager will review project plans to plan and coordinate project activity, manage backup, security and user help systems; develop computer information resources providing for data security and control, strategic computing and disaster recovery; consult with users, management, vendors and technicians to assess computing needs and system requirements; provide user technical support and evaluate data processing proposals.

Qualifications/Skills Required:

- Bachelor's degree with major in MIS, CS or related field;
- 5 years of progressively responsible, post-baccalaureate experience in systems administration with Windows/Microsoft technologies including 5 years work with each of the following: Active Directory, GPO and DNS design and administration; creating and managing websites with IIS; MS Access and SQL Server; Cisco and Juniper products; name server administration with BIND; FreeBSD administration; Dialogic PCI 6 software and supported hardware; IP Telephony and telecommunications including vendor liaisons; networking and server hardware and wiring; Carbon Copy and Freshwater Sitescope; and managing data center backups with Backup Exec 10.
- Must be available on-call 24/7

Essential Functions: Regularly use computer, phone, and office equipment. Reading computer screen, keyboarding, and sitting for up to 8 hours per day. Able to lift and carry a laptop computer. Communicate verbally and in writing with customers.

Compensation:

Base salary and a competitive benefits package.

Apply:

To apply for this position send a resume and cover letter to Human Resources, Job#0212005 at jobs@constellationhb.com